Emergency Action Plan

911

Coach:
Phone #:

Staff:
Phone #:

Checklist:
- Location of phones (cell or landlines)
- Emergency phone numbers are listed
- Cell phone charged

Address of Facility:

Address of Nearest Hospital:

Directions: provide accurate directions to the site

Name: Phone: Alternate 1: Phone: Alternate 2: Phone:	Roles and Responsibilities: ● Clear the risk of further harm to the injured person by securing the area and shelter the injured person from the elements ● Designate who is in charge of the other participants ● Protect yourself (wear gloves if in contact with body fluids such as blood) ● Assess ABCs (check that airway is clear, breathing is present, a pulse is present, and there is no major bleeding) ● Wait by the person until EMS arrives and the injured person is transported ● Fill out an accident report form
Name: Phone: Alternate 1: Phone: Alternate 2: Phone:	Roles and Responsibilities ● Call for emergency help ● Provide all necessary information to dispatch (facility location, nature of injury, what first aid has been done) ● Clear any traffic from the entrance/access road before ambulance arrives ● Wait by the driveway entrance to the facility to direct the ambulance when it arrives ● Call the emergency contact person listed on the injured person's medical profile
	Participant profile information and emergency contact information (where is it located?)
	Where is the first aid kit located?